

**RSM LLC**  
**Randy Schoer Mowing**  
**Lawn and Snow Services**  
**425 195<sup>th</sup> Ave. NE**  
**East Bethel, MN. 55011**  
**Cellular 612-209-2643**  
**Fax 763-434-9847**  
**E Mail [RESchoer@AOL.com](mailto:RESchoer@AOL.com)**  
**Web Site: [WWW.rsmlawn.com](http://WWW.rsmlawn.com)**

*Judy Hayes*  
*Forest Oaks Home Owners Association*  
*1900 114<sup>th</sup> Ave NW*  
*Coon Rapids, MN. 55433*

*Judy:*

*We have prepared a proposal for Lawn Service and Landscaping Maintenance and Snow Plowing for the up coming season.*

*If awarded the contract we would repair the turf damage that has been done this season.*

*We would provide the following service:*

*Mowing and Trimming of Turf*  
*Fertilization and Weed Control*  
*Spring Clean Up and Dethatching of Turf*  
*Blow Grass Clippings from Sidewalks & Driveway*  
*Trimming of Shrubs and Small Trees*  
*Fall Clean Up and Get Ready for Winter*  
*Snow Plowing of Driveways and Fire Lane*

*Extras:*

*Landscaping*  
*Storm Damage Clean Up*  
*Stump Grinding*  
*Parking Lot/Street Sweeping*  
*Aeration of Turf*  
*Application of Sand/Salt to Driveways*

*If you have any question or comments, or need any changes please let me know.*

*We have included a list of references please feel free to contact anyone.*

*RSM is a member of the MNLA (Minnesota Nursery and Landscape Association).*

*RSM provides personalized professional lawn care, landscape maintenance, snow plowing services for residential, commercial, and home owners associations.*

*We have left the start and end dates of the proposal/contract open please fill in the blanks with the correct dates. Also please circle if you would like 1 or 2 year terms.*

*If you have any question please let me know.*

*We have included two copies if everything meets your approval please sign both copies. One is for your records and return the other back to us by fax or mail. Or give us a call and we can stop by and pick it up.*

*Thank You*

*Sincerely:*

*Randy Schoer  
Randy Schoer Mowing*

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**Proposal/Contract:**

**Proposal Submitted To:**

*Judy Hayes*

**Name:**

**Address:**

*1900 114<sup>th</sup> Ave NW*

**City, State, Zip Code:**

*Coon Rapids MN 55433*

**Phone #**

*763-227-8047*

**Work to be Performed At:**

*Forest Oaks Home Owners Assoc.*

**Address:**

*1900 114<sup>th</sup> Ave NW*

**City, State, Zip Code:**

*Coon Rapids MN 55433*

**Date:**

*11-16-2010*

**We Hereby Propose to Furnish The Materials and Perform the Labor Necessary for the Completion of:**

***Lawn Service and Landscape Maintenance:*** *Services to include Mowing and Trimming of Turf, Blow grass clippings from sidewalks, patios, driveways and roads. Fertilization and Weed Control in Turf, three applications of slow release fertilizer and weed control applied during key times of the season to help create plush healthy turf, (Spring Fertilizer with pre-emergent for crab grass and broadleaf weed control, Summer and Fall Fertilizer with Broadleaf Control). Spray and or removal of weeds from cracks in driveways and sidewalks though out the growing season as needed. Spring clean up, blow leaves and debris from Shrubs and around buildings pick up and disposal, Dethatching of Turf, and get things ready for the growing season, repair turf from winter damage as needed. Fall clean up and get ready for winter, Blow leaves from Shrubs and around buildings pick up and disposal of leaves. Trimming of Shrubs and Trees that can be trimmed from ground and a 12 foot pole saw, at key times to promote good looking healthy plants, clean up and removal of trimmings.*

***Snow Plowing:*** *Snow plowing of driveways, turn around areas, and fire lane within the Forest Oaks Home Owners Association Complex, when snow accumulation are greater than 1 ½ to 2, inches of snow. Whenever possible we would plan on coming in over night and opening things up, so people can get out in the morning and than come back during the day and clean it up. We would clear a path by shoveling or blow snow from around mailbox's and fire hydrants. Sidewalks and or steps would be taking care of by the home owner. We would apply road salt or sand/salt to ice dams that appear in front of garages from the melting of snow from roofs as need during the winter, as needed.*

*We offer one or two year terms for townhome services.*

*\_\_\_\_\_ The cost would be \$2195.00 plus sales tax, (Sales tax is charged for lawn service but not for snow plowing). The term would be for 1 or 2 year(s), (please circle the one you would like to sign up for). With a start date of \_\_\_\_\_ and an ending date of \_\_\_\_\_, (please write the start and end date in).*

**Extra Charges:**

*Application of Salt/Sand to driveways would only be done when we have been called with approval.*

*\_\_\_\_\_ The cost for Salt/Sand and Application would be \$89.95 per ton. One ton Minimum.*

*Ice chopping from driveways and sidewalks would only be done when we have been called with approval.*

*\_\_\_\_\_ The cost would be \$30.00 per man hour.*

**Fuel Surcharge:** *With the unpredictable gasoline prices, we would add a surcharge if the price of regular unleaded gasoline goes above \$3.50 per gallon. The surcharge would be \$0.50 per unit per month for regular unleaded gasoline between \$3.50 to \$3.75, and \$1.00 per unit for \$3.76 to \$4.00 per gallon. We would add an addition \$0.50 for each \$0.25 above \$4.00 per gallon per unit.*

*Extra's: Irrigation, Landscaping, Storm Damage Clean Up, (Please call for bids)*

**Early Termination:** *This contract may be terminated by either party with or without cause with a 30 day written notice.*

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**Payment:** *Billing is done at the end of each month; payments are due by the 10<sup>th</sup> of the next month.*

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**Respectfully Submitted By:**

*Note: We may WITHDRAW this proposal if not accepted within 30 days*

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**ACCEPTANCE OF PROPOSAL**

The above price, specification and condition are satisfactory and are accepted. You are authorizing us to do the work specified. Payments will be made as outlined.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**COMPANY NAME** \_\_\_\_\_

## ***Lawn and Snow Maintenance***

*This proposal is for lawn and snow maintenance for Forest Oaks Home Owners Association.*

*We will supply all equipment, supplies, and labor to carry out the scope of work required by this request for proposal.*

***Lawn Service and Landscape Maintenance:***      *Services to include Mowing and Trimming of Turf, Blow grass clippings from sidewalks, driveways and roads. Three applications of Fertilization and Weed Control in Turf, applied during key times of the season to help create plush healthy turf. Spring Clean Up, blow leaves and debris from Shrubs and buildings pick up and disposal, Dethatching of Turf, and get things ready for the growing season. Repair damaged turf from Snow Plowing as needed. Fall Clean Up and get ready for Winter, Blow leaves from Shrubs and around Buildings pick up and disposal of leaves.*

***Snow Plowing and Sidewalk Care:***      *Snow Plowing of driveways, and streets within the Forest Oaks Homes Owners Association Complex, when snow accumulation are greater than 1 ½ to 2 inches of snow. Whenever possible we would plan on coming in over night and opening things up, so people can get out in the morning and than come back during the day and clean thing up. We would pile the snow where ever possible around the complex. We would clear a path by shoveling or blow snow from around mailbox's and fire hydrants. We would clear snow from the fire lane.*

***Randy Schoer Mowing (RSM) LLC. provides personalized professional lawn care, landscape maintenance, snow plowing service for residential, commercial, and home owners associations.***

***RSM's goal is to provide superior service at an affordable price. Giving the customer a great value for there money. We are committed to continuing our education and making customer satisfaction our top priority.***

***RSM is a member of the Minnesota Nursery and Landscape Association (MNLA).***

***RSM is licensed by the Minnesota Department of Agriculture for Fertilizer and Pesticide Applications.***

***RSM carries workers comp and commercial liability and auto insurance. Certificate of insurance are available upon request, our insurance agent will fax or mail that information directly to you.***

## ***Compilation of Services***

*We will supply all equipment, supplies, and labor to carry out the scope of work required by this request for proposal. Care will be taken to avoid damage to trees, shrubs, flower beds and other vegetation. Mower blades will be regularly maintained and sharpened for best cut possible and to avoid damage to turf. All scheduled mowing shall be commenced and completed in one day, weather permitting. Inclement weather will require that we reschedule that mowing. We would plan on mowing all turf grass at 2.5 to 3.5 inches in height. Different times of the year and different weather conditions require different mower heights. We would plan on never taking more than 1/3 off the height of the grass.*

*Mower discharge will be aimed away from people, buildings and vehicles. All of our equipment's safety guards and shields will be in place and used as intended at all times for the safety of anyone in the area along with our employees.*

*In the spring we would pick up all trash or litter that has blown in from the winter. We would blow any leaves or debris from shrubs or around units. We would dethatch turf where we can get a dethatcher into. We would pick up and dispose of the grass, leaves and debris. We would repair any turf damage that we done from snow plowing the previous winter.*

*We would pick up all trash and litter before we would mow the turf. We would mow the turf and trim around anything that needs to be trimmed around or areas that a mower will not fit into. We would blow grass clippings from sidewalks, driveways and streets after we have finished mowing and trimming. We would monitor the irrigation system when we are there to mow to make sure the turf is getting enough water and that there are no problems.*

*In the fall we would blow leaves from shrubs and around buildings, so we can pick them up, haul them out and dispose of them. We would get things ready for winter as needed.*

*In the spring we would apply spring fertilizer with pre-emergent for crab grass control. We would also apply a summer fertilizer and weed control as needed. In the fall we would apply a fall/winterizer fertilizer to help get the turf ready for the up coming winter and weed control as needed. We try to use the smallest amount of chemicals, (Weed Controls) as possible, to keep our foot print on the environment as small as possible.*

*We would plan on coming in before the ground freezes and marking areas of concern for snow plowing. We would shovel or blow snow from mail boxes and fire hydrants. We would plow snow from driveways and streets when snow accumulation is 1 ½ to 2 inches or greater. If we get a large amount of snow fall we would plan on coming in and opening things up so people can get in or out as needed. If the snow piles get out of control, we have a few options that we can deal with that. We have skid steers, (Bobcats) that we can move snow back with or pile it higher than you can with a truck. We also have a snow blower for a skid steer that we could blow the snow back with. That would give us more room for more snow. If we run out of those options we could load it on trucks and haul it out as needed. We also have salt/sand or road salt available at an extra charge.*